

NIH Training Center

Continuing Learning Points (CLPs)

The training, professional activities, education and experience used to meet the CLP requirements must be both job-related and related to the FAC-COR competencies. Activities may earn CLPs only in the year accomplished, awarded or published. CLPs are equivalent to 1 hour.

To maintain a FAC-COR, you must earn 40 continuous learning points (CLPs) every two years. It is your responsibility to ensure that you meet continuous learning requirements, maintain your records, and provide evidence of your training to your servicing Acquisition Career Manager (ACM) – with the application for recertification.

<http://dhhs.gov/asfr/ogapa/acquisition/cotrappendix2.html>

The NIHTC courses and programs in the below list count towards the OPM/HHS requirements (up to the listed number of hours). Refresher certification applications go directly through the acquisitions community point of contact. The courses need to meet the Federal Acquisition Institute's training requirements and relate to the FAI FAC-COR Competencies in order to count towards the requirement.

Course Title	ID	Hours	Comments
Advanced Simplified Acquisition	9532	40	9am-4pm; 5 day class
Appropriations Law for Simplified Acquisitions	5514	8	
Basic Simplified Acquisition	9530	40	
Buyer Contracts (NBS)	9515	24	
Buying from Businesses on the Open Market	2611	3	
Coaching Employees for Competency Development	5802	3	
Consolidating Purchasing Through Contracts	2610	3	
COR Management of IT Service Contracts	9549	16	
Basic COR Refresher	9547	8	
Executive Leadership Program	6610	100	Credit only for refresher certification
Federal Supply Schedules	2609	3	
Holding Employees Accountable	9531	16	
Internal & External Requisitioner (NBS)	9516	8	
Internal Controls: Meeting Federal Requirements	5517	16	
Intro to Basic Project Officer/COTR	9546	40	

Introduction to NIH Risk Management (GS-13-15)	9544	8	
Introduction to NIH Risk Management (GS 7-12)	9543	8	
Introduction to the NIH Budget Process	5260	8	
Leadership Skills for Non-Supervisors	1017	8	
Making Effective Presentations	4006	8	
Managing Up: Communicating with Your Boss	1019	8	
Mid-Level Leadership Program	6612	70	Credit only for refresher certification
Multi-Year Contracting at the NIH	2640	8	
NBS Buyer Acquisitions (Refresher)	5515	16	
Negotiation Strategies for Simplified Acq.	5513	8	
NIH Federal Appropriations Law	5521	16	2 day HHS online course
NIH Federal Appropriations Law	5521	24	3 day NIHTC course
Price Reasonableness in Simplified Acquisitions	2617	4	
Problem Solving for Results	1022	8	
Professional Services	5512	8	Non-mandatory NBS class
Purchase Card Training (NBS)	9512	24	
Senior Leadership Program	6600	70	Credit only for refresher certification
Simplified Acq. & Delegated Procurement (NBS)	9513	20	vs 40 for FAC-C?
Simplified Acquisition for CORs	9548	14	Not offered for FAC-C?
Project Management	9414	32	
Time Management and Organizational Skills	5110	8	
Writing Statements of Work	8801	16	